

Interview Setup 1-pager

Deadline for all materials: Monday, August 11 at 5 PM EDT – no late submissions!

[Shared Syllabi](#) | [Pre-Interview Videos](#) | [Interview Schedule Form](#)

Key points

- Interview process similar to what we've been using since fall 2021
- Aim to offer at least 4 group interviews for each class **[new]**
 - All at different times
 - Half on the hour, half on the half-hour
- Schedule one, recurring, no fixed time Zoom meeting for ALL interviews via zoom.com
 - If new to Zoom, must request account by emailing myslc@sarahlawrence.edu
- Fill out Interview Schedule Form (starting Monday, July 21 at 9 AM EDT **[new earlier date!]**)
 - List group interviews & second round group interviews
 - If holding individual interviews:
 - Can list Calendly scheduling link **[new]**
 - And/or provide information in “Additional Notes”
 - Double check all info before submitting – no changes can be made
- Start your Zoom meetings for interviews from Zoom program, zoom.com, or Interview Schedule ([Interview Schedule](#) available Thursday, August 14 at 5 PM)

Need help?

- [Instructions & video tutorial for interview setup](#)
- Email myslc@sarahlawrence.edu or call 914-323-MYSL[C] (914-323-6975) with questions